

Avenue

User Guide

Brown & Watson International Pty. Ltd.

August 2017

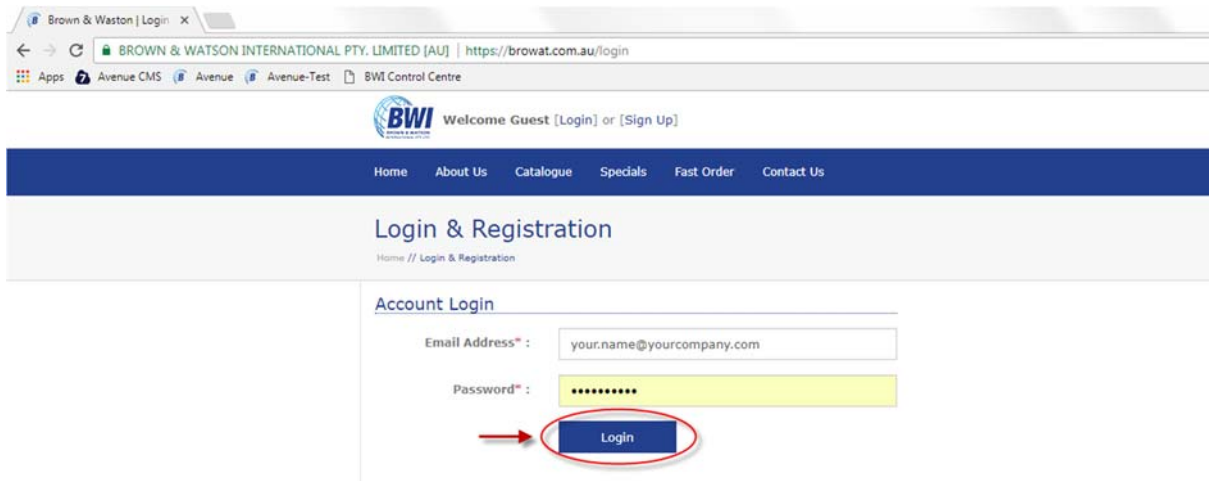
Getting Started

To access Avenue, open up your web browser and enter browat.com.au into the address bar.

In order to browse the catalogue or place an order, you need to have an Avenue account and password. If you do not have an account please contact BWI at info@narva.com.au.

Logging In

Go to <https://browat.com.au/login> and enter your login details. You will now be able to browse the catalogue and place an order.

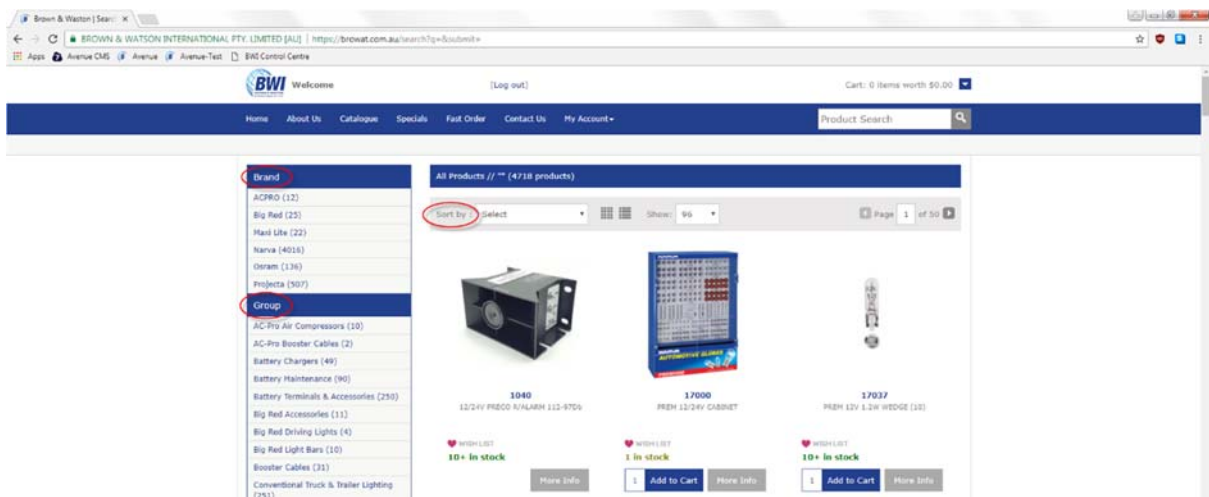


Browsing the Catalogue

To browse our product listings, click the “Catalogue” link in the main menu.



On the catalogue page, you can filter products by Brand or Group. Products can be sorted by product code, title, price and brand through the “sort by” drop down menu.



You can also search for products by typing a product part number into the search bar at the top right hand corner of the page.

The screenshot shows the Brown & Watson website's search results page. The browser's address bar displays the URL: <https://browwat.com.au/search?q=71300&submit>. The search bar at the top right contains the text "71300" and is highlighted with a red circle and an arrow. The page header includes the B&W logo, a "Welcome" message, and a "[Log out]" link. The main navigation menu contains links for "Home", "About Us", "Catalogue", "Specials", "Fast Order", "Contact Us", and "My Account". A shopping cart icon in the top right corner shows "Cart: 0 Items worth \$0.00".

The search results are displayed under the heading "All Products // '71300' (2 products)". Below this heading are sorting and display options: "Sort by: Select", a grid/list view toggle, "Show: 96", and "Page: 1 of 1". Two product listings are shown:

- 71300**: POCKET LED INSPECTION LIGHT. It is marked as "10+ in stock" with a "WISH LIST" icon. There is an "Add to Cart" button with a quantity of "1" and a "More Info" link.
- 71379**: 340V AC BATTERY CHGR FOR 71300. It is marked as "No stock" with a "WISH LIST" icon. There is an "Add to Cart" button with a quantity of "1" and a "More Info" link.

At the bottom of the search results, there is a "Back to the top" link. The footer of the page includes the "BROWN & WATSON INTERNATIONAL P/L" logo and copyright information: "Copyright © 2013 Pronto Avenue. Designed by Extensible Solutions & Powered by Pronto Avenue."

To view the details of a product, click on the product image or part number. This will take you to the individual product page, where you can see the full product listing and photo/s.

The screenshot shows the product detail page for the "POCKET LED INSPECTION LIGHT". The browser's address bar displays the URL: <https://browwat.com.au/products/71300>. The search bar at the top right contains the text "Product Search". The page header includes the B&W logo, a "Welcome" message, and a "[Log out]" link. The main navigation menu contains links for "Home", "About Us", "Catalogue", "Specials", "Fast Order", "Contact Us", and "My Account". A shopping cart icon in the top right corner shows "Cart: 0 Items worth \$0.00".

The product title is "POCKET LED INSPECTION LIGHT". Below the title is the breadcrumb trail: "Home // BRACES // TORQUE LIGHTS // POCKET LED INSPECTION LIGHT".

The main content area features a large product image of the inspection light on the left. To the right of the image is a product information box:

- POCKET LED INSPECTION LIGHT**
- Code: 71300
- Brand: None
- Product Details
- POCKET LED INSPECTION LIGHT
- 10+ in stock
- WISH LIST
- 1 Add to Cart

Below the product image, there is a disclaimer: "**The product images shown are for illustration purposes only and may not be an exact representation of the product. Please do not copy and/or re-distribute image without written permission from B&W." Below this is a "Back to the top" link.

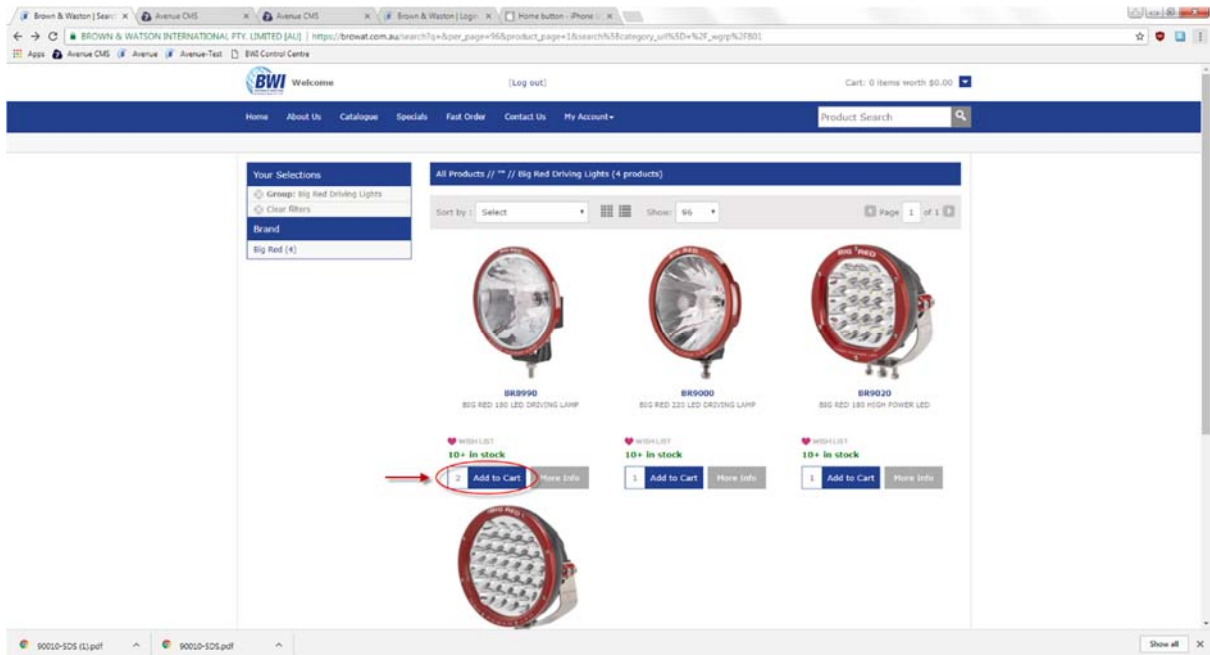
The footer of the page includes the "BROWN & WATSON INTERNATIONAL P/L" logo and copyright information: "Copyright © 2013 Pronto Avenue. Designed by Extensible Solutions & Powered by Pronto Avenue."

Ordering Products

There are two ways of ordering products on our website. You can add items to your cart from the catalogue section of the website. Alternatively, you can order via our “Fast Order” system.

1. Ordering from the Catalogue

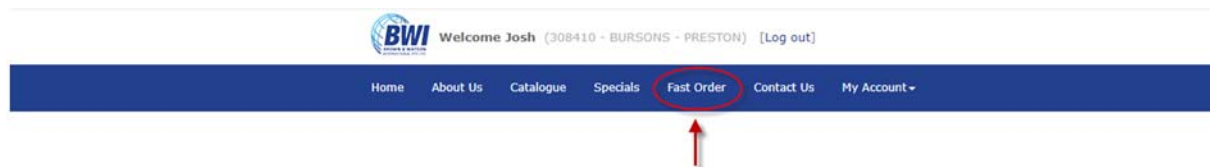
Find the product you wish to order in the catalogue. At the bottom of the product listing, there is a blue “Add to Cart” button. Enter in the quantity that you would like to order and click “Add to Cart”.



Once you have added the part to your cart, you can finalise your order by clicking “Checkout Now”. Alternatively, you can continue adding parts to your cart and checkout once you are done.

2. Completing a Fast Order

Click on the “Fast Order” link in the main menu to navigate to the Fast Order page.



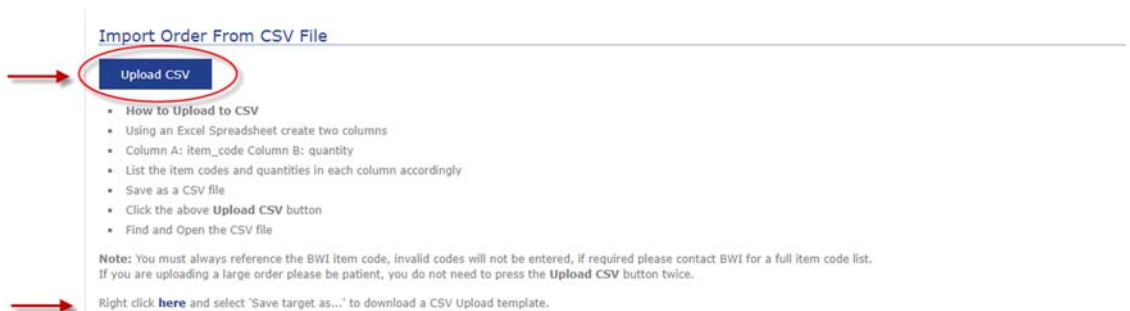
Tip: This section of the website enables you to quickly and easily order products through an online form. It is ideal for when you know the part numbers that you would like to order or if you are making a bulk order with numerous part numbers.

To place a Fast Order, you can manually type in the part numbers and quantities of stock that you would like to order as illustrated below.

Item Code	Qty	Description
54410BL	5	MICRO BLADE FUSE HOLDER BL (1)
56634/10	4	10M X 4.8MM RED HEATSHRINK
54380BL	2	GLASS FUSE HOLDER 10AMP BLPK1
BR9000	2	BIG RED 220 LED DRIVING LAMP
BLT100	1	BATTERY LOAD TESTER

Alternatively, you can upload this data in a comma delimited CSV file. At the bottom of the page, there is a pre-formatted CSV template available for you to use. You must always reference the BWI item code, invalid codes will not be entered, if required please contact BWI for a full item code list.

Download the file, add in the items and corresponding quantities to the spreadsheet, then save and upload your file. This data will automatically populate our online form.



Import Order From CSV File

Upload CSV

- How to Upload to CSV
- Using an Excel Spreadsheet create two columns
- Column A: item_code Column B: quantity
- List the item codes and quantities in each column accordingly
- Save as a CSV file
- Click the above **Upload CSV** button
- Find and Open the CSV file

Note: You must always reference the BWI item code, invalid codes will not be entered, if required please contact BWI for a full item code list. If you are uploading a large order please be patient, you do not need to press the **Upload CSV** button twice.

Right click **here** and select "Save target as..." to download a CSV Upload template.

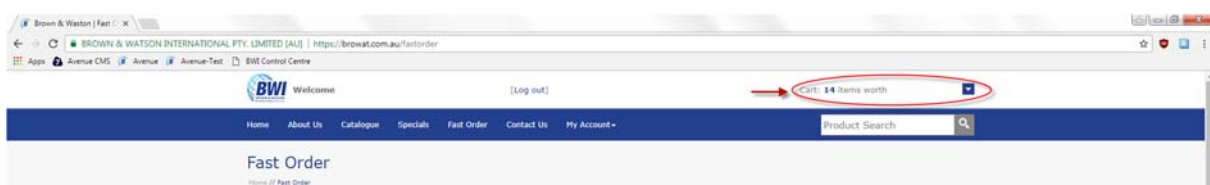
Once all of the items that you would like to order are listed in the form, click "Add to Cart" to send the order to your shopping cart.



Add to Cart **Checkout Now** **Grand Total (Inc GST)**

Checking Out

When you are ready to check out, click on "cart" at the top right corner of the page.



BWI Welcome [Log out] **Cart: 14 Items worth**

Home About Us Catalogue Specials Fast Order Contact Us My Account- Product Search

Fast Order
Home // Fast Order

On the Shopping Cart page, you can check and modify your order. You can remove a part from the order by clicking the red “remove item” button to the left of the product thumbnail image. You can also change the quantity of a part by entering in a new quantity and clicking the blue “refresh” button next to the quantity.

Once you have finalised your order, click “Update Cart” to save any changes you have made to your shopping cart. Then click “Checkout Now” to proceed to the Order Payment screen.

The screenshot shows the 'Shopping Cart' page with a table of items and checkout buttons. The table has columns for Description, Quantity, Unit Price (ex), GST, and Total (inc). The items listed are:

Description	Quantity	Unit Price (ex)	GST	Total (inc)
54410BL (EACH) MICRO BLADE FUSE HOLDER BL (1)	5			
56634/10 (EACH) 10M X 4.8MM RED HEATSHRINK	4			
54380BL (EACH) GLASS FUSE HOLDER 10AMP BLPK1	2			
BR9000 (EACH) BIG RED 220 LED DRIVING LAMP	2			
BLT100 (EACH) BATTERY LOAD TESTER	1			

Below the table are buttons for 'Clear Cart', 'Update Cart', and 'Checkout Now'. The 'Update Cart' and 'Checkout Now' buttons are circled in red. A 'Grand Total (Inc)' is displayed on the right side of the page.

On the Order Payment screen, you can confirm your shipping address, and add in any delivery instructions or order reference you would like to appear on the order.

Important: If you enter in delivery instructions or an order reference, you must click the buttons next to those fields (see below) to add these details to your order.

The screenshot shows the 'Order Payment' screen. It includes a 'Delivery Details' section with a 'Deliver to Gate 2' field, an 'Add Instructions' button, and an 'Update Reference' button. A 'Grand Total (Including GST)' is displayed. A 'Cart Summary' sidebar on the right lists the items and their quantities:

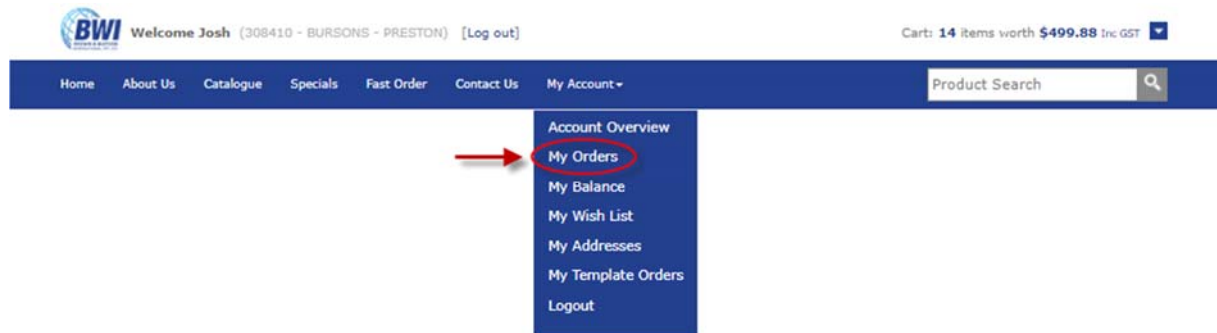
Cart Summary	
5 x	54410BL
4 x	56634/10
2 x	54380BL
2 x	BR9000
1 x	BLT100
Sub Total (Ex)	
Total Tax (GST)	
Shipping (Inc): Current Freight	
Grand Total (Inc)	
Edit Cart	

At the bottom, there are buttons for 'Keep Shopping', 'Pay by Account', 'Charge To Account', and 'Submit Order'.

When you are finished, click “Submit Order”. This will complete your order.

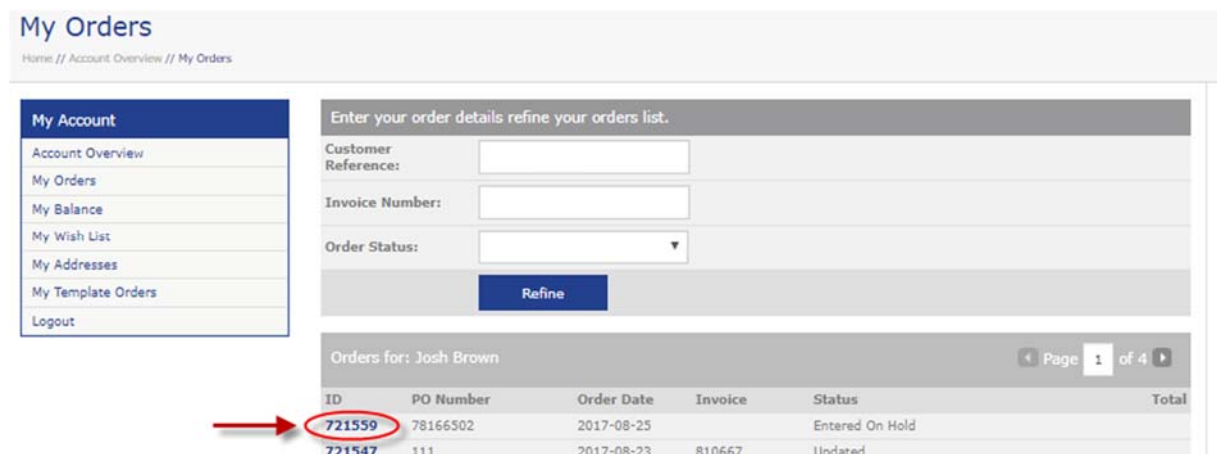
Monitoring your Order

You can monitor the progress of an order through the “My Account” link in the main menu.



In “My Orders”, you can search for an order using a number of fields, including customer reference, invoice number and order status. Once you have found your order, click on its ID number to view the full order details.

In the Account section, you can also view your account balance and wish list, and update/modify your contact details through the links on the left hand side.



Contact Us

If you have any enquires regarding Avenue or our online ordering process, please do not hesitate to contact us.

Email: info@narva.com.au

Phone: +61 (03) 9730 6000

Toll Free: 1800 113 443